



FEDERAL BOARD OF INTERMEDIATE AND SECONDARY EDUCATION

Sector H-8/4, Islamabad, PAKISTAN

No.FBISE/REGN/NOTI/SSC/2013-2015/212

04 -03-2013

NOTIFICATION

It is hereby notified for information of all concerned that the schedule of **ADMISSION** and **REGISTRATION** for the students of **Class-IX** academic session 2013-2015, will be as follows:

a. SCHEDULE FOR ADMISSION

- | | | |
|--|---|-----------------|
| (1) Start of Academic Session | - | 16-04-2013 |
| (2) Last date for Admission | - | 30-04-2013 |
| (3) Admission with prior permission of Chairman/Chairperson FBISE with Rs 600/- and US \$ 20/- per candidate as special permission fee | - | upto 15-05-2013 |

b. SCHEDULE FOR RECEIPT OF REGISTRATION RETURN

- | | | |
|--|---|-----------------|
| (1) Receipt of Registration Return with normal fee @ Rs 600/- and US \$ 75/- per candidate | - | upto 31-05-2013 |
|--|---|-----------------|

(2) In case the Registration Return is not received within the stipulated period a surcharge of Rs 600/- and US \$ 20/- per month per student will be levied upto fifteen days before the announcement of schedule of examination/admission forms. The part of the month shall be treated as full month for purpose of fee. Following documents may also be forwarded with the Registration Return duly attested by the concerned Principal:-

- Copy of Admission Form
- Copy of Admission Withdrawal Register
- Copy of School Leaving Certificate
- Copy of fee deposit slip

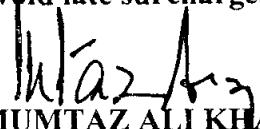
(3) No request for registration will be entertained after the deadline that is fifteen days before the announcement of schedule of receipt of admission forms for the examination.

2. All institutions may remit their registration fee by Pay Order or Bank Draft in favour of the **Secretary Federal Board of Intermediate and Secondary Education, Islamabad**, drawnable at Islamabad, and must provide the following information on back side of the Pay Order/Bank Draft. If the Bank Draft is not drawnable at Islamabad, the institution(s) will pay US \$20/- in excess on each bank draft encashable from USA, on account of collection charges. The amount can also be remitted through Electronic Transfer for credit to FBISE Account No. 0500-0580 (SSC-Registration) at the Habib Bank Limited, FBISE Branch H-8/4, Islamabad (Pakistan).

- Name of institution
- Number of candidates
- Nature of fee

3. Admission on transfer basis from Board to Board may be made within forty five(45) days of the withdrawal of the student from previous institution subject to eligibility determined by the Board. The institution shall however get the students registered with the Board within ten (10) days of the admission on payment of normal fee on production of related documents. Late fee will be charged thereafter as prescribed in Para 1b(2) above. Following related documents must be enclosed with the Form:

- a. Original NOC/Migration Certificate
 - b. Copy of SSC-I Result Card duly attested by the concerned Principal
 - c. Copy of School Leaving Certificate duly attested by the concerned Principal
 - d. Copy of Equivalence Certificate issued by the IBCC duly attested by the concerned Principal.
4. A student who is not registered with any other Board due to any reason shall be treated as a fresh candidate for the purpose of Registration, in case of delay late fee per month will be charged w.e.f the date of admissions as notified by the Board.
5. The Board reserves the right to cancel the registration of a candidate at any stage if it is found that the particulars provided by him/her are false or the candidate has concealed the facts.
6. The Head of Institution shall be personally and legally responsible for communication of complete and accurate particulars of the students, i.e. spellings of name, parentage and date of birth etc, **as these particulars shall be treated as full and final; and will accordingly be exhibited on all documents/certificates issued by the Board.**
7. **Mere registration of a candidate shall not entitle him/her to appear in an examination. He/She must fulfill the conditions laid down for the eligibility to sit in an examination over and above.**
8. **Registration Return alongwith requisite fee must be dispatched at least three days (03) before the due date incase if sending by mail, to avoid late surcharge.**


(MUMTAZ ALI KHAN)
Director (Academics)
☎ 051-9250610

**The Head of all Institutions
affiliated with FBISE Islamabad**

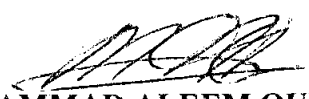
Copy to:

Joint Secretary (Admn), Ministry of Education & Trainings, Islamabad
Director General, Federal Directorate of Education, G-9/4, Islamabad
Director of Education, FGEI (C&G), Sir Syed Road, Rawalpindi
Director, Army Directorate of Education (IGT&E Branch), GHQ, Rawalpindi
Director of Education, PAF Rear Air HQs, Peshawar
Director of Education, Naval HQs Islamabad
GSO-I, Regional Office, Rawalpindi, Wah, Peshawar, Mangla, Gujranwala, Lahore,
Multan, Quetta, Bahawalpur & Karachi Cantt
All Embassies/Pak, Missions

Internal:

Chairperson
Secretary
Controller of Examinations (Conduct)
Controller of Examinations (Secrecy)
Director (Research)
Data Processing Manager
Director (One Window Cell)
Incharge, FBISE Sub-office Gilgit-Baltistan

Note: Information on the subject matter alongwith Registration Return Proforma is also available at the FBISE Website www.fbise.edu.pk


(MUHAMMAD ALEEM QURESHI)
Deputy Secretary (SSC-Registration)
☎ 051-9250624